

## Village of Union Hill Agenda

Wednesday Feb 8, 2023 @ 6pm

- Call meeting to Order / Verify Quorum (need min 4 trustees)
- a) Public Comments
    - i) December christmas
- 2) Review/Approve previous Months Minutes
- i) November Minutes **Motion to approve**
- 3) Voting Agenda this Month and Future
- i) December: verify tax levy ordinance sent to clerk
  - ii) January: no vote
- 4) Announcements & Reminders
- i) January: economic interest statements due by May 1
  - ii) Trustees up for vote paperwork due:
    - (1) Bill, Jerry, Mitch
  - iii) Clerk to send list of village officials to County Clerk's office in January
- 5) Old Business
- a) Post Office Status
    - i) Decision on CBU location and costs for concrete design and install
      - (1) John Howle update please
  - b) Review of Planning and Zoning (on hold)
    - i) Report From Mark Kemp
    - ii) Planning Zone of Appeals Review of previous appointees: Recommendations
      - (1) Planning Zone of Appeals Recommendations
  - c) Funding Sources –
    - i) Sue Starasinich declined - she does not have time to work on this...
    - ii) Need Help to provide report to Sue Denault for reporting
      - (1) ARPA Funds communications: ARPA
      - (2) County Funds: 20,000 County of Kankakee
      - (3) State Funds: 100,000 for Post Office Assistance from State of IL
- d) Septic Tank Pumping Pay update– Chris update?
  - e) Processes & Procedures Compliance - Assignment: Jodi Kemp & Susan Peters Update
    - i) Draft Annual Calendar Review
    - ii) General Procedures
      - (1) Presentation Draft Document
        - (a) Training of trustees and elected officials
    - iii) Elected official required training
      - (1) Email sent out with login instructions
  - f) Village of Union Hill Website – Village website url: <https://villageofunionhill.org/>
    - i) Want trustees to fill out bio
    - ii) Please review website before meeting for comment
    - iii) Added recent calendar items
    - iv) **Need to train someone to update website**
  - g) Hazard Mitigation Project overview
    - i) Chris wakeley update please
- 6) New Business
- a) Future items
    - (a) February
    - (b) March
  - b) Attorney Recommendation – none yet
- 7) Treasure's Report
- a) Review
  - b) **Motion to Accept**
- 8) Bills to be Paid
- a) Review payment of Village officials
  - b) Monthly Bills review
  - c) **Motion to Pay**
- 9) **Motion to Adjourn**

Revised: 2/7/23